



Community Foundation of Portage and District Inc.  
206 Saskatchewan Ave E  
Portage la Prairie, MB, R1N 0K9  
[info@cfpdi.ca](mailto:info@cfpdi.ca)  
Phone: 204-856-1971

## GRANT AGREEMENT

The Community Foundation of Portage and District Inc. is pleased to make a grant to your organization. The grant from CFPD is for the explicit purpose(s) described below and is subject to your acceptance of the following conditions. To acknowledge your agreement to accept the grant, please return two signed copies of the agreement to the Foundation—a signed copy will be returned to you with your cheque.

Grantee:

Address:

City

Postal Code:

Contact:

Project Name:

Amount of Grant:

Grant Purpose:

Project supports the following objects of the CFPD:

- |  |  |
|--|--|
| <input type="checkbox"/> Social services   | <input type="checkbox"/> Physical fitness and health |
| <input type="checkbox"/> Arts and cultural activities                                    | <input type="checkbox"/> Education                   |
| <input type="checkbox"/> Medical services  | <input type="checkbox"/> Environment                 |
| <input type="checkbox"/> Child welfare, youth development, and family well-being         |  |
| <input type="checkbox"/> Other community activities or facilities of a charitable nature |  |

### Expenditures of Funds



This grant is to be used for the purposes described above and in accordance with the approved budget. This grant must be spent within 12 months from the date of approval **(November 18, 2026)**.

Failure to spend the grant within the 12 months of approval or for the purpose described above will result in the grant being returned to the CFPD. The project is subject to modification only with the CFPD's prior written approval.



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### Reports to the Foundation



The CFPD requires a completed Evaluation Report within 90 days of the grant being spent. (Evaluation Report Form available on CFPD website at [www.cfpdi.ca](http://www.cfpdi.ca)). Receipts for all capital expenses, and digital photographs depicting use of the grant, **must** be included with the Grant Evaluation Report.



**Failure to complete the Evaluation Report in the required time frame or to utilize the funds as described above will affect future application considerations and will result in the organization being deemed not to be in good standing.** This designation will impact on the eligibility of the current application and will affect the status of future applications.

### Announcing & Acknowledging Grants



CFPD will report grants to the community through its annual report, media releases, website, social media, other publications and events. Grant recipients are encouraged to make public announcements on their own and include an acknowledgment to CFPD including the logo when possible. Any capital projects whenever possible are to have signage which denotes CFPD as contributors to the project and/or clothing purchased is to have CFPD logos as a confirmation of the contribution of funds.

We agree to the Conditions of Granting listed above.  
For the Grantee:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Community Foundation of Portage and District Inc:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date