



Community Foundation of Portage and District Inc.  
206 Saskatchewan Ave E  
Portage la Prairie, MB, R1N 0K9  
[info@cfpdi.ca](mailto:info@cfpdi.ca)  
Phone: 204-856-1971

## GRANT AGREEMENT

The Community Foundation of Portage and District Inc. is pleased to make a grant to your organization. The grant from the Foundation is for the explicit purpose(s) described below and is subject to your acceptance of the following conditions. To acknowledge your agreement to accept the grant, please return two signed copies of the agreement to the Foundation--a signed copy will be returned to you with your cheque.

**Grantee:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Amount of Grant:** \_\_\_\_\_

**Grant Purpose:**

### Project supports the following objects of the CFPD:

- |  |  |
|--|--|
| <input type="checkbox"/> Social services   | <input type="checkbox"/> Physical fitness and health |
| <input type="checkbox"/> Arts and cultural activities                                    | <input type="checkbox"/> Education                   |
| <input type="checkbox"/> Medical services  | <input type="checkbox"/> Environment                 |
| <input type="checkbox"/> Child welfare, youth development, and family well-being         |  |
| <input type="checkbox"/> Other community activities or facilities of a charitable nature |  |

### Expenditures of Funds

This grant is to be used for the purposes described above and in accordance with the approved budget. This grant must be spent within 12 months from the date of approval.

Failure to spend the grant within the 12 months of approval or for the purpose described above may result in the grant being returned to the CFPD.

The project is subject to modification only with the CFPD's prior written approval.



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### Reports to the Foundation

The CFPD requires a completed Evaluation Report within 90 days of the grant being spent. (Evaluation Report Form available on CFPD website at [www.cfpdi.ca](http://www.cfpdi.ca)). Receipts for all capital expenses, and digital photographs depicting use of the grant, must be included with the Grant Evaluation Report.

### Announcing Grants

CFPD will report grants to the community through its annual report, media releases, website, social media, other publications and events. Grant recipients are encouraged to make public announcements on their own and include an acknowledgment to CFPD including the logo when possible.

We agree to the Conditions of Granting listed above.

For the Grantee:

\_\_\_\_\_

Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Date

Community Foundation of Portage and District Inc:

\_\_\_\_\_

Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Date

\_\_\_\_\_

Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Date