

## Minutes

**PRESENT:** Cathie McFarlane, Stephanie Verhoeven, Pat Nodrick, Amy Chappellaz, Aaron Pierre, Doug Pedden, Warren Neufeld

**VIRTUAL ATTENDANCE:** Barry Greenberg, Ken Brennan, Garry Wright

**ABSENT:** Sherrie Palmer

**STAFF:** Lorna Knight

Preceding the meeting there was a presentation by Mari Kozar from Portage Community Revitalization Corporation. She overviewed all the programs housed until the PCRC umbrella and stressed that housing and food security are the top needs of the community.

The meeting was called to order at 7:37 p.m.

1. **PCRC -Mari Kozar (see notation above)**
2. **Land Acknowledgment** – Cathie McFarlane
3. **Consent Agenda**

2.1 Agenda

2.2 Minutes – December 16, 2025

2.4 Executive Director Report

Amy inquired as to the donation by Winnipeg Foundation- was relayed that this donation was the giving week challenge matching funds.

**Approved by consensus**

#### 4. **Special Event Update- Stephanie**

All of the sponsors have been invoiced and funds are starting to flow in. Tickets will be on sale this Thursday January 22, 2026. Special Events Committee overviewed the pitches and Women Who Care Fund Grant. Pitch organizations have been contacted and the WWC Fund Grant has a successful recipient determined. Pitches will be unveiled in the coming weeks leading up to the event and the winner of the WWC Grant Fund will be in attendance at the 150 Women Who Care Event to receive the funds. More work is being done in terms of decorations etc. and the Special Event Committee has asked if other board members who will be in attendance at this event could help out during the collection and counting of the votes. Amy volunteered to sit at the registration table with Taya to assist with handing out charitable receipts and her daughter Gaby is going to be our official photographer.

#### 5. **Financial Update- Doug**

Currently we are moving from Quick Books desktop (which is no longer supported) to Quick Books online in addition to completing our year end auditing. Taya has been in extra days (as budgeted) to assist with this workload. There are some growing pains as we move forward with this platform change, but hopefully within a month or two many of the issues will be resolved. MNP has been contracted to complete this transition.

#### 6. **Endow MB Conference Attendees**

The dates for the Endow MB conference will be April 24-26<sup>th</sup>, 2026. The Community Foundation will be able to send 4 representatives. Lorna will be attending as this is her first year and several of the sessions are geared specifically to ED's. Cathie has opened up the conference to any member of the board who wishes to attend. Please submit your interest to Lorna asap so that we can get everyone registered. Hotels have already been booked. Ken

and Warren have both attended in previous years and indicated that this conference provides a wealth of information and encourage anyone who could attend to consider it.

**7. Payroll Lottery Update**

Lorna has met with PLPSD several times over the last month, had conversations with the Tara from the Hospital Foundation, as well as with Raffle Box (3<sup>rd</sup> party lottery provider) to sort out how this process could work. PLPSD are sounding enthused by the plan, and we are making some headway in advancing this to the next stage. PLPSD is hoping we can look at this for the 2026-2027 school year to start. More work needs to be done and PLPSD is looking for CFPD to submit a proposal to outline the process, individual organizational responsibilities etc. Lorna will be preparing that and reviewing it with the Fund Development Committee.

**Moved by Cathie McFarlane that the meeting be adjourned at 8:03 p.m.**

**Submitted by:**

**Approved by:**

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**Lorna Knight – Executive Director**

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**Signature of Executive Officer**