

## Minutes

**PRESENT:** Warren Neufeld, Ken Brennan, Doug Pedden, Cathie McFarlane, Barry Greenberg, Garry Wright, Stephanie Verhoeven, Sherrie Palmer, Pat Nodrick

**REGRETS:** Aaron Pierre, Amy Chappellaz

**STAFF:** Lorna Knight

The meeting was called to order at 5:07 p.m.

1. Land Acknowledgment
2. Consent Agenda
- 2.1 Agenda
- 2.2 Minutes
- 2.4 Executive Director Report

**Approved by consensus**

**3. Awards and Bursary Committee Report** – Stephanie Verhoeven

Stephanie overviewed the process that the awards and bursary committee undertook, noting that she worked with Amy to overview the initial applicants and then only forwarded those which fulfilled the requirements for the bursary onto the whole of the committee. This reduced the total number of applicants for each bursary and made it easier for the committee to select the recipients. There are a number of recommendations for this committee going forward that can be addressed in advance of next years' bursary deadlines.

**4. Fund Holder Update-Ken**

Ken reached out to the fund holders who were very appreciative of the personal call that Ken made. Most were happy with the current designation of their funds. Ken does not anticipate that many will change. Thank you to Ken for his time on this project.

**5. New Business**

**5.1 SolutionsIT Annual Renewal**

Warren overviewed to the board that SolutionsIT was present at the last executive meeting. SolutionsIT was there to present our annual renewal. They noted that there were a few items we need to correct in order to reach standards necessary for insurance compliance. We have added on an additional service, Managed Detection Response, which will look for anomalies in our systems and take immediate action to secure our data. The Executive felt that this was an important addition to SolutionsITs' regular services. The new annual renewal contract has been signed. Furthermore, they highlighted two policies which should be reviewed in advance of further cyber security insurance.

**The meeting was adjourned at 5:21 p.m.**

**Submitted by:**

**Approved by:**

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**Lorna Knight – Executive Director**

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**Signature of Executive Officer**