

**Community Foundation of Portage & District**  
**Financial Statements**  
*December 31, 2022*

## Management's Responsibility

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To the Board of Community Foundation of Portage & District:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Foundation. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management, and external auditors. The Board is also responsible for recommending the appointment of the Foundation's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

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Chair

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Treasurer

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To the Board of Community Foundation of Portage & District:

## Opinion

We have audited the financial statements of the Community Foundation of Portage & District (the "Foundation"), which comprise the statement of financial position of the Endowment Fund and statement of financial position of the Operating Fund as at December 31, 2022, and the statement of operations - Endowment Fund, statement of operations - Operating Fund, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Portage la Prairie, Manitoba

May 16, 2023

*MNP LLP*

Chartered Professional Accountants

**Community Foundation of Portage and District, Inc.**  
**Statement of Financial Position - Endowment Fund**

*As at December 31, 2022*

	2022	2021
<b>Assets</b>		
<b>Current</b>		
Cash and cash equivalents <i>(Note 3)</i>	386,401	261,686
Accounts receivable	59,988	2,200
	446,389	263,886
Trust funds on deposit <i>(Note 4)</i>	115,824	110,099
Investments <i>(Note 5)</i>	13,017,933	13,503,888
	13,133,757	13,613,960
	13,580,146	13,877,846
<b>Liabilities</b>		
<b>Current</b>		
Due to Operating Fund	1,929,609	2,977,805
<b>Net Assets</b>		
Restricted for endowment purposes <i>(Note 6)</i>	11,534,713	10,789,942
Trust funds	115,824	110,099
	11,650,537	10,900,041
	13,580,146	13,877,846

Approved on behalf of the Board

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 Director

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 Director

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Financial Position - Operating Fund**

*As at December 31, 2022*

	2022	2021
<b>Assets</b>		
<b>Current</b>		
Cash and cash equivalents <i>(Note 3)</i>	14,725	42,441
Goods and Services Tax receivable	2,413	2,096
Interest receivable	29,235	31,126
Dividends receivable	14,940	19,981
Prepaid expenses	618	618
Due from Endowment Fund	1,929,609	2,977,805
	1,991,541	3,074,067
Capital assets <i>(Note 8)</i>	24,719	25,790
	2,016,260	3,099,857
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	83,545	63,022
Government remittances payable	2,665	1,263
	86,210	64,285
<b>Net Assets</b>		
Unrestricted	1,859,456	2,963,406
Externally restricted <i>(Note 7)</i>	45,876	46,376
Invested in capital assets	24,719	25,790
	1,930,050	3,035,572
	2,016,260	3,099,857

**Approved on behalf of the Board**

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**Director**

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**Director**

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Operations - Endowment Fund**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Revenues</b>		
Donations		
Designated		
Field of interest		
Bob & Gail Patterson Family Fund	240	436
Cameron & Sandra Brands Fund	7,453	5,229
Children In Need	72	70
Doug Jones Fund for Literacy	1,139	1,128
Dr. Mike and Joanne Sullivan	204	7,151
Duncan Family Fund	444	455
Portage Arts & Culture Fund	195	188
Prosvita Men's Club Fund	382	368
Sports & Recreation Fund	189	203
Administrative Endowment		
Avis Degruelle Fund	1,192	1,148
Bjorn & Roberta Christianson	2,677	3,151
CFPD Admin Fund	347	334
Doug and Paulette Connery Fund	367	1,207
Edith Dennis Memorial Fund	507	488
Lou & Debbie Antonissen Fund	2,197	2,177
Stan and Marie Antonissen Fund	68	66
Wayne & Audrey Klippenstein Fund	1,034	5,000
Agency Funds		
BBBS Auna Marie Brown Memorial	341	13,490
CFSCM Foundation Fund	2,723	2,623
Herman Prior Centre Fund	68	66
Portage la Prairie School Division	1,009	1,003
Portage Library / Eva Shewchuk	1,507	251
Prairie Sounds Festival Fund	68	66
Awards		
Alexis Unrau Busary Fund	2,285	27,904
Alice Mayor Bursary Fund	68	66
Alix Lorraine Barrett Bursary Fund	63	408
AMHS Farewell S/B Fund	136	131
Arlan Asham Award Fund	45	43
Barbara Alice Beck Scholarship	1,051	5,016
Bill & Cathy Skyhar Bursary	1,048	2,033
Brad J. Barrett Busary Fund	34	5,000
Cameron Hoover Busary Fund	107	103
Carl McGregor Busary Fund	449	432
Charlie Oliver 4-H Fund	52	50
Chuck Young Scholarship Fund	34	33
Don & Lois Booth Bursary	68	5,033
Doreen Buchanan Bursary Fund	146	140
Dr. Donald Rae Scholarship	310	303
Dr. H. Hassard Memorial Fund	399	384
Elma Slack Bursary Fund	200	192
Ernie & Jocelyn Durand Bursary Fund	34	256
Florence Metheral Momorial Fund	218	210
G & W Ryder Trades Bursary Fund	179	173

*(continued on next page)*

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Operations - Endowment Fund**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Revenues</b> <i>(continued from previous page)</i>		
Awards		
Gage Foster Scholarship Fund	979	895
Grace Taylor Scholarship Fund	294	283
Greenberg Family Fund	140	134
Gwen Hogue Bursary Fund	681	656
Jody Lee Fulton Bursary	232	223
Karen Handford Bursary Fund	49	47
Krista Tully Bursary Fund	422	714
Lorraine Rae Bursary Fund	198	191
Margaret Webster Busary Fund	104	100
Maxine Edmondson Scholarship	170	164
Nell Owens Award Fund	45	43
Newton McCleary Scholarship Fund	681	656
O & E Shewchuk Bursary	211	78
Orille Hogue Bursary Fund	681	656
PCI Alumni Fund	714	688
PDAC Bursary Fund	310	298
Portage & Rural MS Bursary	40	39
Portage Community Development Fund	193	186
R.A. & W.J. Gibb Bursary Fund	191	184
Rieta Richardson Fund	38	36
Russ Denton Memorial Fund	176	170
Salem & Curtis Ridge Fund	347	94
Thomas Metheral Award Fund	218	210
V.E. Holmes Busary Fund	228	219
William A. Linden Memorial Fund	347	334
Donor Advised Funds		
Camp Jubilee	1,632	1,572
Kristof Family Fund	340	328
Lions Club	571	-
make a Difference Fund	680	25,492
Portage & District Wildlife Fund	685	178
Yuill Family Fund	820	790
Other Designated Funds		
A&W Blight Oakville Fund	68	66
Allan Greenberg Fund	71	69
Arts Stabilization Fund	68	66
Burnside Cemetery Fund	6,134	2,817
Don & Irene Taylor Family Fund	68	66
Dr. Kenn & Joyce Collier Fund	161	155
Dr. R.E. & C.L. Jones Fund	47	1,039
Drs. Peabody and Antonissen Fund	2,500	-
Fort la Reine Heritage Trust	1,547	57,212
Geno Romanow Legacy Fund	54	7,970
James Culbert Fund	2,144	2,065
Jeff & Lynn Bereza Family Fund	1,546	1,481
John & Maureen Mitchell Family Fund	21,437	15,547
John Rennie Memorial Fund	88	85

*(continued on next page)*

*The accompanying notes are an integral part of these financial statements*



**Community Foundation of Portage and District, Inc.**  
**Statement of Operations - Endowment Fund**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Revenues</b> <i>(continued from previous page)</i>		
Other Designated Funds		
John Schmidt Memorial Fund	306	295
Kathleen Bjarnason Fund	161	1,149
Ken and Shirley Blight Fund	50	49
Kozy Korner Seniors Fund	170	164
Lake Manitoba Safe Access Fund	3,381	500,000
Lions Club	-	553
Longburn Cemetary	2,283	33,850
Oakville Cemetery Fund	1,253	3,185
Oakville Community Fund	4,194	4,501
Stride Credit Union Oakville Fund	238	229
Portage Learning and Literacy Fund	1,000	-
Prospect Cemetery Fund	4,471	460
Rotary Club of Portage Bursary Fund	5,068	66
<b>Total Designated Funds</b>	<b>102,274</b>	<b>763,005</b>
Undesignated		
Adeline & Orest Pressy Fund	68	66
Adrain Fund	188	2,543
Allan Panko Family Fund	68	66
AMHS Philanthopy Fund	8	7
Arnold & Wendy Blight Fund	5,578	5,235
Avis Margaret Degruelle	11,912	11,473
B & EM Greenslade Family Fund	247	145
Barbara Rusk Fund	2,214	2,132
Brennan Family Fund	34	654
Brent & Debbie Gilbert Fund	307	295
Brian & Susan Gilbert Family Fund	136	131
Cliff Bagrie Memorial Fund	34	33
Craig & Claudette Dun Fam Fund	170	164
D & S Falk Family Fund	753	5,746
Dale & Rod Brownlee Fund	4,325	4,287
Dave & Wendy McConnell Fund	136	131
Don & Irene Taylor Family Fund	204	197
Doreen Buchanan Fund	4,619	4,449
Elmer & Joyce Rutter	768	1,021
Floyd & Verna Blight Fund IMO	1,077	372
Gemmell Family Fund IMO Keenan	5,106	102
Gilbert Vust Fund	1,271	1,224
Gordon & Laura Hutchinson Fund	102	98
Gwen & Orille Hogue Fund	3,689	3,554
H & B Carmichael Family Fund	541	254
H & G Vust Memorial Fund	107	104
H.C. (Carl) McGregor Fund	265	256
Hazen Barrett Fund	7	7
Ian MacKenzie Memorial Fund	468,542	885
J & K Chapman Family Fund	1,476	2,445
Jeff & Mandy Dubois Family Fund	2,575	1,066
Joyce Dalmyn & Joe Masi Fund	11,003	1,549

*(continued on next page)*

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Operations - Endowment Fund**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Revenues</b> <i>(continued from previous page)</i>		
Undesignated		
Kitson & Rohmier Fund	1,432	1,119
Les Green Fund	48	46
Lorne and Maxine Lytle Fund	34	33
Margaret Watson Fund	340	328
MIG Community Fund	48	2,033
Newton Enterprises Fund	2,135	1,621
Odd Fellows & Rebekahs	137	132
PCI Philanthropy Fund	7	6
Portage Agri-Sales Ltd. Fund	136	131
Portage Mutual Insurance Fund	10,936	10,836
Robert & Barbara Lytle Fund	34	33
Robert & Joan McCallister Fund	1,161	1,053
Roger John Barrett Family Fund	42	289
Shindleman Family Fund	204	197
Simplot Canada Fund	8,138	7,882
Sisson Family Fund	1,426	1,389
Slack Family Memorial Fund	614	592
Smart & Caring Community Fund	34,983	32,209
Southport Fund	8,210	15,493
Stride Credit Union (Portage)	5,105	5,069
Val Garlick Fund	492	1,094
Violet Breakey Memorial Fund	1,733	1,669
Wilmac Portland Family Fund	20,386	233
Women Who Care Fund	17,906	15,297
	<b>643,216</b>	<b>149,475</b>
	<b>745,490</b>	<b>912,480</b>
Less: Amounts transferred via the Capital Preservation Fund (Note 11)	(72,968)	(64,796)
<b>Expenses</b>	-	-
<b>Excess of revenues over expenses</b>	<b>672,522</b>	<b>847,684</b>

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Operations - Operating Fund**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Revenues</b>		
Investment income	425,029	389,507
Gain on sale of investments	69,315	331,081
Government programs	-	-
Grants	6,279	19,012
Other income	-	44
	<b>500,623</b>	<b>739,644</b>
Less: Grant making	<b>371,709</b>	<b>321,190</b>
	<b>128,914</b>	<b>418,454</b>
<b>Expenses</b>		
Advertising and promotion	7,607	9,825
Amortization	6,829	6,240
Bank charges and fees	846	1,162
Insurance	2,373	2,236
Meetings	2,945	1,165
Memberships	3,826	3,394
Miscellaneous	871	585
Office supplies	1,709	1,910
Postage and courier	675	526
Professional development	250	713
Professional fees	9,810	8,160
Rent and utilities	13,120	12,915
Repairs and maintenance	9,854	5,805
Telephone	1,572	1,038
Wages	82,995	72,529
	<b>145,282</b>	<b>128,203</b>
Excess (deficiency) of revenue over expenses before other items	<b>(16,368)</b>	<b>290,251</b>
<b>Other Items</b>		
Foreign exchange gain	245,574	35,455
Investment counsel fees	(108,615)	(109,960)
Unrealized gain (loss) on portfolio investments	(1,153,364)	1,032,059
	<b>(1,016,405)</b>	<b>957,554</b>
<b>Excess (deficiency) of revenues over expenses</b>	<b>(1,032,773)</b>	<b>1,247,805</b>

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District Inc.**  
**Statement of Changes in Net Assets**

*For the year ended December 31, 2022*

	<i>Restricted For Endowment Purposes</i>	<i>Endowment Fund Trust Funds</i>	<i>Operating Fund Externally Restricted</i>	<i>Operating Fund Unrestricted</i>	<i>Operating Fund Invested in Capital assets</i>	<b>2022</b>	<b>2021</b>
<b>Balance, beginning of year</b>	10,789,942	110,099	46,376	2,963,406	25,790	<b>13,935,613</b>	11,834,104
<b>Deposit of managed funds</b>							
- Operating	-	-		-	-	-	2,000
<b>Transfer of spend down funds</b>							
- Endowment	(719)	-	-	719	-	-	-
<b>Transfer of internally restricted funds</b>							
- Operating (Note 11)	72,968	-	-	(72,968)	-	-	-
<b>Investment in capital assets</b>							
- Operating	-	-	-	(5,757)	5,757	-	-
<b>Disbursements of managed funds</b>							
- Operating	-	-	(500)	-	-	<b>(500)</b>	(1,422)
<b>Excess (deficiency) of revenues over expenses</b>	672,522	5,725	-	(1,025,944)	(6,829)	<b>(354,526)</b>	2,100,931
<b>Balance, end of year</b>	<b>11,534,713</b>	<b>115,824</b>	<b>45,876</b>	<b>1,859,456</b>	<b>24,719</b>	<b>13,580,587</b>	13,935,613

*The accompanying notes are an integral part of these financial statements*

**Community Foundation of Portage and District, Inc.**  
**Statement of Cash Flows**

*As at December 31, 2022*

	<b>2022</b>	<b>2021</b>
<b>Cash provided by (used for) the following activities</b>		
<b>Operating activities</b>		
Excess (deficiency) of revenues over expenses	<b>(360,251)</b>	2,095,489
Amortization	<b>6,829</b>	6,240
	<b>(353,422)</b>	2,101,729
<b>Changes in working capital accounts</b>		
Accounts receivable	<b>(57,788)</b>	81,902
Goods and Service Tax receivable	<b>(317)</b>	(627)
Interest receivable	<b>1,891</b>	(4,720)
Dividends receivable	<b>5,041</b>	(1,084)
Government subsidy receivable	<b>-</b>	4,574
Accounts payable and accruals	<b>20,523</b>	6,443
Government remittances payable	<b>1,403</b>	2,881
	<b>(29,248)</b>	89,369
<b>Investing activities</b>		
Increase (decrease) in investments	<b>485,955</b>	(2,493,363)
Decrease in externally restricted fund	<b>(529)</b>	(5,442)
Purchase of capital assets	<b>(5,757)</b>	(3,368)
	<b>479,669</b>	(2,502,173)
<b>Increase (decrease) in cash resources</b>	<b>96,999</b>	(311,075)
<b>Cash and cash equivalents, beginning of year</b>	<b>304,127</b>	615,202
<b>Cash and cash equivalents, end of year</b>	<b>401,126</b>	304,127
<b>Cash and cash equivalents are comprised of:</b>		
Cash and cash equivalents - Endowment Fund	<b>386,401</b>	261,686
Cash and cash equivalents - Operating Fund	<b>14,725</b>	42,441
	<b>401,126</b>	304,127

*The accompanying notes are an integral part of these financial statements*

# Community Foundation of Portage and District, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2022

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### 1. Purpose of the organization

The Community Foundation of Portage and District Inc. (the "Foundation") is a local organization whose mandate is to provide financial support to other charitable causes in Portage la Prairie and the surrounding district. The Foundation is incorporated under the laws of Manitoba and is a not-for-profit community foundation. The Foundation is a registered charity under the Income Tax Act.

### 2. Significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board in Canada using the following significant accounting policies:

#### ***Fund accounting***

The Foundation follows the restricted fund method of accounting for contributions and reports using fund accounting maintaining two funds:

The Endowment Fund reports only the restricted resources that are to be used for Endowment Fund purposes. Investment income earned on resources of the Endowment Fund is reported in the Operating Fund.

The Operating Fund accounts for the Foundation's program delivery and administrative activities. This fund reports unrestricted resources, internally and externally restricted operating funds and invested in capital assets.

#### ***Cash and cash equivalents***

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

#### ***Capital assets***

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over the assets' estimated useful lives, which for leasehold improvements is ten years, computers is five years, and office furniture is five years. Amortization expense is recorded in the Operating Fund.

#### ***Investments***

Long-term investments are portfolio investments recorded at fair value for those with prices quoted in an active market and cost less impairment for those that are not quoted in an active market. They have been classified as long-term assets in concurrence with the nature of investment.

#### ***Financial Instruments***

The Foundation recognizes its financial instruments when the Foundation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Foundation may irrevocably elect to subsequently measure any financial instrument at fair value.

The Foundation subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that is linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity are subsequently measured at cost less impairment. With the exception of financial liabilities indexed to a measure of the Foundation's performance or value of its equity and those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenue over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

# Community Foundation of Portage and District, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2022

### 2. Significant accounting policies (continued from previous page)

The carrying values of financial assets measured at amortized cost or fair value are as follows:

	<b>CAD\$ 2022</b>	<b>CAD\$ 2021</b>
<b>Financial assets measured at fair value:</b>		
Cash	<b>293,348</b>	260,365
Money Market funds	<b>107,778</b>	43,762
Equities	<b>9,019,198</b>	9,642,951
Corporate bonds	<b>3,059,310</b>	2,982,204
Equities Winnipeg Foundation managed fund	<b>428,358</b>	486,125
<b>Financial assets measured at amortized cost:</b>		
Municipal debentures	<b>511,067</b>	392,581
Accounts receivable	<b>59,988</b>	2,200
Interest receivable	<b>29,235</b>	31,126
Dividends receivable	<b>14,940</b>	19,981
Government subsidy receivable	-	-
Trust funds on deposit	<b>115,824</b>	110,099

#### **Revenue recognition**

Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions for endowment are recognized as revenue in the Endowment Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue when earned.

#### **Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period.

Amortization is based on the estimated useful lives of equipment. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in excess of revenue over expenses in the periods in which they become known.

#### **Contributed services**

Volunteers contribute a significant amount of time per year to assist the Organization in carrying out its activities. Contributed services are not recognized in the financial statements because of the difficulty of determining their fair value.

# Community Foundation of Portage and District, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2022

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### 3. Cash and cash equivalents

Cash and cash equivalents are comprised of the following:

	2022	2021
<b>Endowment Fund</b>		
Cash	278,623	217,924
Credential cash holdings	<u>107,778</u>	<u>43,762</u>
	<u>386,401</u>	<u>261,686</u>
<b>Operating Fund</b>		
Cash	<u>14,725</u>	<u>42,441</u>
	<u>401,126</u>	<u>304,127</u>

### 4. Trust funds on deposit

Trust funds held on deposit will be designated to the Foundation at the time of the death of the individuals.

The Foundation is a beneficiary of the Estate of James Francis Taylor. As a beneficiary of the Estate, the Foundation received a one-third interest in a charitable remainder trust. As at year-end, the amortized cost of the Foundation's one-third interest has been calculated to be \$115,824. This represents the amortized cost of the parcels of land presently owned by the trust and will be sold upon the passing of the last surviving sibling of the late James Francis Taylor, therefore collapsing the charitable remainder trust. Upon collapse of the charitable remainder trust, the Foundation will receive one third of the proceeds from the sale of the parcel(s) of land.

	2022	2021
<b>Trust funds on deposit:</b>		
Estate of James Francis Taylor – charitable remainder trust	115,824	110,099



# Community Foundation of Portage and District, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2022

### 5. Investments

	2022	2021
<b>Measured at Fair Value:</b>		
Equities	9,019,198	9,642,951
Corporate Bonds bearing interest at 1.73% - 3.39% (prior year 2.12% - 3.39%) maturing between 2024 – 2041 (prior year 2022 – 2028)	3,059,310	2,982,204
Equities Winnipeg Foundation managed fund	<u>428,358</u>	<u>486,125</u>
	<u><b>12,506,866</b></u>	<u>13,111,280</u>
<b>Measured at Amortized Cost:</b>		
R.M. of Portage la Prairie debentures bearing interest at 2.500% - 6.125% (prior year 2.50% - 6.125%) maturing between 2025 - 2030 (prior year 2025 – 2030)	441,997	300,273
City of Portage la Prairie debentures bearing interest at 5.25% - 5.50% (prior year 5.25% - 5.50%) maturing between 2024 – 2025 (prior year 2024 – 2025)	<u>69,070</u>	<u>92,308</u>
	<u>511,067</u>	<u>392,581</u>
	<u><b>13,017,933</b></u>	<u>13,503,861</u>

Included in equities are USA dollar valued investments valued at \$3,417,611 (\$3,009,383 – 2021) and converted at 1.3539 CAD (1.265 CAD – 2021).

### 6. Net assets – restricted for endowment purposes

Endowment funds can be designated for specific purposes which are called “designated funds” and the rest are classed as “undesignated funds” where the Board of Directors decides where the earnings can be used most effectively.

	2022	2021
<b>Designated</b>		
Balance, beginning of year	4,503,914	3,746,531
Transfer to Operating – spend down	-	(5,622)
Current year contributions	<u>102,274</u>	<u>763,005</u>
Balance, end of year	<u><b>4,606,188</b></u>	<u>4,503,914</u>
<b>Undesignated</b>		
Balance, beginning of year	6,286,028	6,136,553
Current year contributions	<u>643,216</u>	<u>149,475</u>
Balance, end of year	<u><b>6,929,244</b></u>	<u>6,286,028</u>
Total designated and undesignated	<u><b>11,535,432</b></u>	<u>10,789,942</u>

**Community Foundation of Portage and District, Inc.**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2022*

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**7. Net assets – externally restricted**

The 2015 National Junior A Hockey Championship Legacy Scholarship Fund is managed by the Foundation in accordance with the Flow-Through Fund Bursary Agreement between the Foundation and the 2015 National Junior A Hockey Championship Portage Inc.

The Portage University Women's Group Bursary is managed by The Foundation and will administer funds over four years in accordance with the bursary criteria.

	<b>2022</b>	<b>2021</b>
Balance, beginning of year	<b>46,376</b>	45,798
Current year contributions	-	2,000
Current year grant distributions	<b>(500)</b>	(1,422)
	<b>45,876</b>	46,376
	<b>45,876</b>	46,376

**8. Capital Assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2022 Net book value</b>	<b>2021 Net book value</b>
Leasehold improvements	<b>31,799</b>	<b>17,490</b>	<b>14,309</b>	17,489
Office furniture	<b>4,636</b>	<b>4,636</b>	-	928
Computer	<b>18,109</b>	<b>7,699</b>	<b>10,410</b>	7,373
	<b>54,543</b>	<b>29,824</b>	<b>24,719</b>	25,790
	<b>54,543</b>	<b>29,824</b>	<b>24,719</b>	25,790

# Community Foundation of Portage and District, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2022

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### 9. Financial instruments

The Foundation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Foundation is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

#### **Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Foundation is exposed to interest rate risk primarily relating to investments.

#### **Foreign currency risk**

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Foundation enters into investment transactions denominated in U.S. currency for which the related revenues, capital gains and losses and equity balances are subject to exchange rate fluctuations.

#### **Other price risk**

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or foreign currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation enters into transactions to purchase shares or equities, for which the market price fluctuates.

### 10. Commitments

The Foundation occupies leased premises subject to minimum monthly rent of \$750. The Foundation's lease agreement includes an additional monthly payment of \$350 until April 30, 2023 and then \$485 thereafter to cover operating expenses. The Foundation also leases office equipment which is subject to monthly payments of \$60 until October 2025. Estimated minimum annual payments in the next four years are as follows:

2023	15,000
2024	15,540
2025	15,540
2026	15,540
	<u>61,620</u>

### 11. Capital preservation

Effective with the December 2021 year end, the Foundation implemented a policy to annually review and recommend a percentage of excess investment earnings to be invested in the endowment fund. The purpose of this policy is to preserve and increase the capital of the endowment fund.

In 2022, the Board approved a transfer from the operating to the endowment fund in the amount of \$72,968 (\$64,796 – 2021). This portion of the excess investment income that has not been spent in the operating fund was transferred to the endowment fund to be kept in perpetuity. This transfer is calculated on a 3-year average of the annual investment return of the Foundation.