

Community Foundation of Portage and District Inc.  
Board Meeting Tuesday, June 13, 2024  
Herman Prior Activity Centre

## Minutes

**PRESENT:** Warren Neufeld, Ken Brennan, Doug Pedden, Cathie McFarlane, Stephanie Verhoeven, Sherrie Palmer, Amy Chappellaz, Pat Nodrick, Barry Greenberg, Garry Wright

**STAFF:** Kimberly Lavallee

The meeting was called to order at 5:00 p.m.

Land Acknowledgment

Consent Agenda

Agenda

Minutes

Executive Director Report

**Approved by consensus.**

Ken provided an update on the Grants Committee meeting that was held May 15, 2024 and how granting priorities were established, the grant application and agreement were updated to reflect these priorities as well as the changes to the Income Tax Act, as well as updating the Grant Policy.

Kim explained that she spoke to Brent at MNP, and he is going to put her in touch with their Tax Specialist to discuss more about the Anti-direct giving rules.

**Motion by Ken Brennan, seconded by Doug Pedden to approve Grant Policy 4.02 as presented. Carried**

Warren presented the Nominating Committee report and how the committee would like to bring Divjot Divjot & Aaron Pierre onto the board.

**Motion by Stephanie Verhoeven, seconded by Pat Nodrick to accept Divjot Divjot and Aaron Pierre as new board members starting September 2024. Carried**

Stephanie presented the 2024 Awards & Bursaries Report and read off the winners of each award. She also explained that Policy 4.04 Authority of Awards & Bursary Committee was updated.

**Motion by Stephanie Verhoeven, seconded by Sherrie Palmer to approve Policy 4.04 as presented. Carries**

Garry Wright shared that he called the folks that established a new Fund in 2023 and how much the donors appreciated the call and how much he enjoyed calling.

Kim told the Board that the Heather Carmichael estate donation of \$250,000.00 was received and that her Executor said they would be donating more once her taxes are done.

**The meeting was adjourned at 5:25 p.m.**

**Respectively Submitted by:**

**Approved by:**

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**Kimberly Lavalley – Executive Director**

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**Signature of Executive Officer**