

**Community Foundation of Portage and District Inc.**  
**Board Meeting Thursday, February 22, 2024**  
CFPD Boardroom  
Minutes

**PRESENT:** Warren Neufeld, Ken Brennan, Doug Pedden, Cathie McFarlane, Stephanie Verhoeven, Amy Chappellaz, Sherrie Palmer, Pat Nodrick, Barry Greenberg, Garry Wright

**STAFF:** Kimberly Lavallee

Meeting was called to order at 7:00 p.m.

Land Acknowledgment

Consent Agenda

Agenda

Minutes

Executive Director Report

**Approved by consensus**

**Finance & Investment**

Doug presented Year End Financial Statements then realized it did not balance, so will move them at the March meeting.

**Fund Development**

Sherrie advised the Board that Southport has decided to contribute to their existing Fund through a Workplace Giving Campaign and Kim has provided them with all the required documents.

We received a letter from a law firm indicating that Heather Carmichael has named us as one of her beneficiaries in her Will.

We received the final payment of \$40,660.00 from the Ian McKenzie Estate.

**Governance**

Cathie provided a report on the work the Governance Committee has been doing. She explained that the Governance Manual was reviewed and most of it was duplication.

**Moved by Cathie, seconded by Doug to discontinue the Governance Manual. Carried**

**Nominating Committee**

Warren advised that John Lavallee resigned from the Board and if it was acceptable to the Board, he will not be replaced until the Fall. - **Approved by consensus.**

**Operations**

Kim advised the Board that staff evaluations have now been completed.

The Board reviewed the Marketing Plan that was presented. - **Approved by consensus**

**Future Items**

Kim provided an update for the 150 Women Who Care Event.  
Warren advised the Board about the upcoming Endow Manitoba Conference in April.  
The March meeting will be a virtual meeting.

**The meeting was adjourned at 7:47 p.m.**

**Respectively Submitted by:**

**Approved by:**

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**Kimberly Lavallee – Executive Director**

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**Signature of Executive Officer**