

Executive Director Report



March 2024

Granting:

- Reviewed all March grant application and reached out to applicants for missing material and prepared documentation for Grant Committee Meeting.

Governance:

- Prepared for and attended Governance Committee meeting.
- Updated By-Laws.

Operational:

- Prepared for and attended Executive Meeting.
- Prepared for and attended Board Meeting on March 19, 2024.
- Prepared and sent February Source Deductions to CRA in the amount of \$1,648.09.
- Attended a virtual CFC ED Peer Group webinar.

Donations for March 2024

Bruce McLeod	\$25.00	Smart & Caring Community Fund
John Irvine	\$50.00	Longburn Cemetery Fund
Estate of Blanche McLeod	\$600.00	Longburn Cemetery Fund
Karen Braden	\$100.00	Portage Arts, Culture and Heritage Fund
Tyne and Nathan Peto	\$25.00	Harvey and Barbara Carmichael Family Legacy Fund
John Boehm	\$20.00	Smart & Caring Community Fund
Margaret Mills	\$150.00	Dr. Donald William Rae Memorial Bursary Fund
Total	\$ 970.00	