

**Community Foundation of Portage and District Inc.
Board Meeting – Tuesday, February 15, 2022 at 7:00pm.**

**Zoom
Minutes**

PRESENT: Ken Brennan (Chair), Anita Janzen-Gemmell, Lucy Kinnear, Blair Geisel, Doug Pedden, Winnie Pauch, Sherrie Palmer, Tom Wilson, Jody Fletcher Stephanie Verhoeven, and Gail Patterson

STAFF: Mandy Dubois (Executive Director)

REGRETS: Warren Neufeld & Cornell Pashe

1. **In Camera**
2. **Consent Agenda**
 - 2.1 **Agenda**
 - 2.2 **Minutes – January 16, 2022**
 - 2.3 **Reports**
 - a) Executive Director

Approved by consensus

3. **Finance & Investment Committee**

3.1 **Year End Financials**

Financials ending December 31, 2021 were reviewed by the Treasurer

MOVED by Doug Pedden SECONDED by Sherrie Palmer to approve the December 31, 2021 Financials as presented. CARRIED

3.2 **Investment Update**

An update on Investments will be provided at the March 2022 meeting.

4. **Awards & Bursary Committee**

4.1 **New Inclusive Bursary Application**

The committee presented the new all-in-one bursary application being used in 2022 to try and increase application submissions.

5. **Future Items**

5.1 **Donor Recognition Schedule**

March & April Doug -Thank you Cards & Jody on Phone Calls

5.2 **Fund Development Committee Meeting – 3rd Week in March**

5.3 **Governance Committee Meeting – Late March/Early April**

5.4 **Investment & Finance Committee Meeting – Early March**

5.5 **150 Women Who Care Meeting – Feb 22nd at 10:30am**

6. **Other Business**

6.1 **Endow Manitoba Sustainability Report Ending 2020**

The 2020 Sustainability Report was reviewed. Endow MB will be presenting this report at a future Board Meeting. A discussion was had on our relationship with Endow MB.

6.2 **New Staff Evaluations**

A discussion was held in regards to the new format for Staff Evaluations and the plan for 2021 Evaluations.

Adjournment at 7:50 pm

Respectively Submitted by:

**Approved by the Board at the Meeting
Held March 15, 2022**

Mandy Dubois – Executive Director

Signature of the Presiding Officer