

Executive Director Report 2023



FEBRUARY 2023

Granting:

- Met with the agencies doing pitches at the 150 Women event to review their pitches and provide guidance.
- Attended webinar on reviewing Recovery Fund applications.
- Met with Rochelle and Todd at School Division Office regarding Accessibility Path Grant between Crescentview and Arthur Meighen Schools.
- Prepared for and hosted the 150 Women Who Care event.
- Downloaded and reviewed Recovery Fund applications.
- Emailed all Non-Profits regarding Spring Grants.
- Printed grant agreement for Portage Service for Seniors.

Governance:

- Met with Gail to update policies.

Strengthened Organization Capacity:

- Attended Network of Non-Profits Round Table Meeting.
- Attended Service for Seniors Board Meeting.

Donor Engagement & Growth:

- Spoke to Lucy Kinnear regarding the William Radford Estate.
- Met with Cindy from the Chamber office to discuss upcoming events as well as a possible grant.

Operational:

- Prepared for and attended Executive Meeting on February 14, 2023
- Prepared for and attended Board Meeting on February 21, 2023
- Advertised and interviewed for the Marketing Admin Assistant position.
- Did morning show with Global West regarding the 150 Women Event.

Name	Amount	Solicitation
Bernice Brooks	\$20.00	In Memoriam
Grace Tully	\$50.00	In Memoriam
Melanie Britton	\$100.00	Unsolicited
Mary Lou McHenry	\$25.00	Unsolicited
Mary Lou McHenry	\$100.00	Unsolicited
A. Janzen-Gemmell Chartered Professional Accountant Inc.	\$200.00	Unsolicited
Carmel Mulaire	\$25.00	Unsolicited
Carmel Mulaire	\$100.00	Unsolicited
Gail Patterson	\$25.00	Unsolicited
Gail Patterson	\$100.00	Unsolicited
Donna Tarr	\$100.00	Unsolicited
Joseph and Elizabeth Trimble	\$100.00	Unsolicited
Tara Pettinger	\$25.00	Unsolicited
Tara Pettinger	\$100.00	Unsolicited
Elizabeth Connery	\$100.00	Unsolicited
Elizabeth Connery	\$25.00	Unsolicited
Fraser & Nancy Hunter	\$100.00	Unsolicited
Leslie Rintoul	\$100.00	Unsolicited
Linda Wiebe	\$100.00	Unsolicited
Tyne and Nathan Peto	\$25.00	Unsolicited
Jennifer Christensen	\$100.00	Unsolicited
Cassidy Hockin	\$100.00	Unsolicited
Chantelle Moffit	\$100.00	Unsolicited
Tina Wiebe	\$100.00	Unsolicited
Leslie Wishart	\$100.00	Unsolicited
Anne Marie Anderson	\$100.00	Unsolicited
Anne Marie Anderson	\$25.00	Unsolicited
Hannah Brown	\$100.00	Unsolicited
Catherine Gibbs	\$100.00	Unsolicited
Donna Irwin	\$100.00	Unsolicited
Donna Irwin	\$25.00	Unsolicited
Chantelle Moffit	\$100.00	Unsolicited
Kristen Nicoll	\$100.00	Unsolicited
Beverly & Percy Phillips	\$100.00	Unsolicited
Beverly & Percy Phillips	\$25.00	Unsolicited
Total	\$2,795.00	